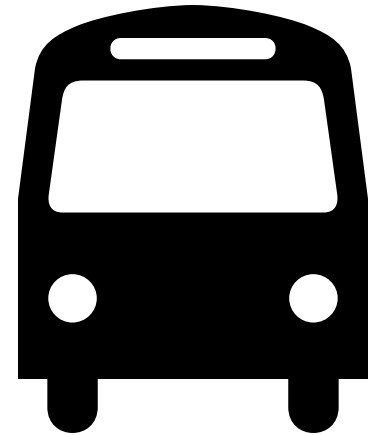




COMMUTER BENEFITS



DO YOU TAKE **PUBLIC TRANSPORTATION** TO WORK?

DO YOU PAY FOR **PARKING** AT WORK?

SAVE MONEY AND SIGN UP FOR COMMUTER BENEFITS!

WHAT ARE COMMUTER BENEFITS?

There are two types of accounts:

1. Qualified Parking
2. Qualified Transportation

A **Qualified Parking** account allows you to put aside up to **\$255** of *tax-free* dollars **each month** for eligible parking expenses.

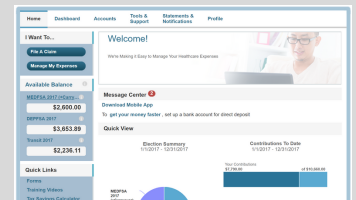
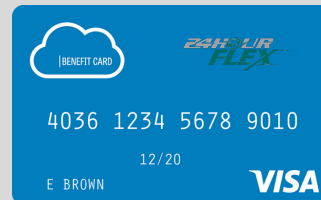
Eligible parking expenses include paying for parking at your place of employment or paying for parking at the location from which you are taking mass transportation (e.g. lightrail station).

A **Qualified Transportation** account allows you to put aside up to **\$255** of *tax-free* dollars **each month** for eligible mass transit expenses.

Eligible mass transit expenses include bus passes, lightrail passes, subway passes, vanpool (6 or more people) including UberPool-- any form of mass transit that you are using to commute to work.

HOW DO THEY WORK?

You can enroll in one or both of these accounts. When you enroll, you will receive a 24HourFlex Debit Card in the mail, which you can use to pay for eligible expenses. You will also be given access to an online Consumer Portal, where you can manage your account(s).



If you pay for an eligible expense out-of-pocket, you can file a claim to be reimbursed out of your Parking or Transportation account. You must file a claim within a certain number of days after an expense is incurred. Check with your employer to find out your deadline!

The monthly amount you elect will be deducted from your paycheck *pre-tax* and put into your account. Unused funds will roll over from month to month.